



Template: Risk Assessment For Parish Activities Involving Children

Name of Activity:		eg: Outdoor Liturgy Group (see examples below)	
Date of Activity:		Reoccurring Event (circle):	
		YES or NO	
Risk Assessment Steps			
Step 1	Identify the activity, then identify the risks: what could happen, how could it happen		
Step 2	Consequence/s of the risk: what could happen, how could it happen		
Step 3	Mitigate the risk: what mitigation strategies are in place to minimise or control the risk, what further controls could you put in place? Completed Risk Assessment to be signed off by Parish Priest		
Step 4	Share and discuss the Risk Assessment and Mitigation Strategies with those involved in the activity, including volunteers and parent helpers, and the children and young people		
Step 5	Evaluate the process: did it work, what more can be done to create a safe environment? Update your plan if improvements can be made for next time		
Plan prepared by:			
Name	Sign	Date	
Plan approved by Parish Priest or Safeguarding Office:			
Name	Sign	Date	
Emergency phone numbers for this activity		Contact number/s	
<i>Please Note: Add or subtract the rows in the table below depending on how many risks you identify</i>			
Identify Risk(s)	Consequence of the Risk	Mitigation Strategies	Person/s responsible
e.g. sunburn	e.g. child unwell, sunstroke, burns, dehydration	<ul style="list-style-type: none"> Find shady area to sit if possible Ensure sunhats are worn, sunscreen and water provided 	
e.g. unsecured exit/entry points	e.g. child goes missing, strangers have access	<ul style="list-style-type: none"> Find shady area to sit if possible Ensure sunhats are worn, sunscreen and water provided 	
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2.			
3.			

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*This template is for use by Parishes to
conduct a risk assessment on any
Parish activities involving children*



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